

Quidhampton Parish Council



**Minutes of the Meeting of Quidhampton Parish Council
Held on Tuesday 13th January 2026
At 7.30pm in Quidhampton Village Hall**

Present: Cllr Jackie Peters (JP), Cllr Julia Thomas (JT), Cllr Ken Taylor (KT),

Plus: Sasha Stagg – Clerk (SS)

Members of the public: Chelsea Steele

01/26 Apologies for absence: Cllr Mike Donohue (MD), Cllr Steph Kershaw (SK), Cllr Sam Martin (SM), Cllr Dan Nelson Smith (DN-S), Cllr Pauline Church (PCH)

02/26 Open Forum: None

03/26 Declarations of interest: Cllr Jackie Peters in regard to agenda item 08/26 (iii)

04/26 To receive a report from Cllr Pauline Church (Wiltshire Council): Apologies received from Cllr Church

05/26 The **Minutes of the Parish Council meeting** held on Tuesday 11th November 2025 were unanimously approved with 2 small amendments. Matters arising:

- SS advised that she had been in touch with Paul Shaddock regarding the bus stop road markings that were believed to be missing, following the resurfacing of Lower Road. Paul confirmed that the bus stop in question had never had lines painted, and if the Council require them then an application would need to be submitted to LHFIFG. No further action.

06/26 Governance

- i) SS reported that the new website was now close to completion, and that following approval from Councillors, it would launch in the next couple of weeks. All councillors were very impressed with the new site and were in full support of launching as soon as possible. Gratitude was expressed to SS for seeing this long overdue project through to completion. SS to announce via Bea and on facebook when it goes live. **ACTION SS.**

07/26 Highways

- i) Cllr Peters advised that the updated SID was still not operational, and that there appeared to be something wrong with the new system. Cllr Peters to speak to Cllr Martin with regards to contacting Elan City to help resolve the problem. **ACTION JP.**
- ii) No further progress to date on Community Speedwatch. SS to contact Cllr Church to chase up whether or not the data gathered last year can be used. If not then SS to look into how we obtain a metro count and if there is a cost involved. **ACTION SS.**

- iii) Potential LHFIF applications were discussed:
- Signage on Lower Road to aid pedestrians crossing the road - SS advised that she had been in touch with Paul Shaddock regarding this and was hoping to meet with him next month to discuss the best way forward.
 - Moving sign at Haswell Cottage – Paul Shaddock had confirmed that, if the resident requesting the move was prepared to pay in full, then the matter did not need to go to LHFIF. SS has been in touch with the resident and is waiting for confirmation from them as to whether or not they wish to proceed.
 - Installation of double yellow lines in Sovereign Close – Paul Shaddock had advised that potentially double yellow lines could be installed in the whole Close, however any application to LHFIF would need to include photographic evidence of a continued problem. The cost would be in the region of £3,000. After careful consideration, councillors concluded that the cited problems regarding accessibility were not a high enough risk to proceed with an application at present.
It was noted that this issue forms part of a village wide problem regarding inappropriate and insensitive parking. There is little that can realistically be done other than encouraging residents to be mindful as to where and how they park. SS to draft a notice asking for residents’ co-operation, to be sent out via Bea and posted on social media. Whilst it is not an avenue that the parish council wish to go down, if the problem persists then a resident parking scheme may have to be considered. **ACTION SS.**
 - Placement of a 40mph speed limit sign on the east side of the A3094, where the sign on the west side is not easily visible and is obscured by stationary traffic leading up to the traffic lights. Cllr Peters to look into the cost of buying a sign, and whether or not permission is required to install.
ACTION JP.

08/26

Village Maintenance

- i) At the last parish council meeting it was agreed that the dog waste bins be removed following ongoing issues with the emptying of them and unaffordable quotes to change contractors. Following the meeting, Cllr Thomas became aware of a small local company, Hurdcott Landscapes, who could potentially empty them and obtained a quote for £10 per bin per empty, meaning a fortnightly empty for a year would cost £936 in total. Whilst this would mean additional cost for the Council, Cllr Thomas felt that it would be beneficial to the village as lots of people used the bins, and there was concern over potential littering if the bins were removed. Cllr Peters felt that there were better things the Council could spend its money on and that the bins should be removed as there were litter bins on the main road in the village for all to use. After some debate, Cllr Thomas voted in favour of keeping them and taking up the new contract; this was seconded by Cllr Taylor, meaning that there was a majority vote for the bins to remain, to be kept under review. SS to get in touch with the new contractor and instruct accordingly. **ACTION SS.**
- ii) Following agreement at the last meeting to keep the old phonebox and repair, Cllr Peters had sourced a potential replacement phonebox, at a cost of £900 ex VAT, delivery and installation, as there were concerns as to whether the current

phonebox could actually be repaired. The phonebox is well used by villagers and it was agreed that it would be a worthwhile investment. Cllr Peters to look into further. **ACTION JP.**

- iii) Two quotes had been obtained in respect of clearing the vegetation at the junction of Lower Road and the A3094. Cllr Thomas proposed that we used MP Tree and Garden Services who provided a more favourably priced quote totalling £1,150 to include all works and to grind 3 large tree stumps. Seconded by Cllr Taylor. SS to instruct contractor. **ACTION SS.**

09/26

Recreation Ground

- i) Cllr Thomas reported that all was in order with her weekly playground checks. She raised the subject of the vegetation and saplings that had been planted in the corner of the recreation ground a while back as she was unsure how that should be progressing, and it was suggested that she get in touch with Emma. **ACTION JT.**
- ii) No further update regarding the stock fencing in the absence of Cllr Nelson-Smith.

10/26

Finance

- i) SS reported that the tax base for 2026/27 had now been received and an updated draft budget was presented to Councillors. After discussion, adjustments were made to enable funds to be allocated towards replacement of the phonebox, the emergency plan, any in-year LHFIF applications, and the new dog waste bin contract. Cllr Peters noted that there were a number of other things that she felt the village community would benefit from including the purchase of a Bleed Kit, First Aid training, Defibrillator and Bleed Kit training, and Tech Teas. Cllr Peters to research further the purchase of a Bleed Kit. **ACTION JP.**
Councillors voted unanimously in favour of adopting the revised budget, and therefore increasing the village precept for 2026/27 to £13,900. SS to submit precept request accordingly. **ACTION SS.**
- ii) Cashflow and Payments report was unanimously approved.
Cllr Thomas noted that SS had spent a considerable amount of time on the new website and that she should submit a claim accordingly for the extra hours worked.

QUIDHAMPTON PARISH COUNCIL				
Period: 12 November 2025 to 13 January 2026				
Date	Method	Payee	Details	Amount
31/10/2025	BACS	RoSPA	Annual safety check	100.80
18/11/2025	BACS	Jackie Peters	Reimbursement for butterfly clips for SID	18.32
30/11/2025	BACS	Bawdens	Grounds maintenance Nov 25 Inv 31361	76.03
30/11/2025	DD	Google	Google office Nov 25	65.04
01/12/2025	BACS	A J Stagg	Clerks net salary & office allowance Nov 25	403.52
30/12/2025	BACS	Bawdens	Grounds maintenance Dec 25 Inv 31483	76.03
31/12/2025	DD	Google	Google office Dec 25	65.04
01/01/2026	BACS	A J Stagg	Clerks net salary & office allowance Dec 25	403.52
TOTAL				1,208.30

11/26

Village Emergency Plan

- i) An updated copy of the Emergency Plan had been obtained by Cllr Peters and distributed to all Councillors. SS to obtain word version and re-type, to then publish on the new Parish Council website. **ACTION SS.**

12/26

Correspondence/AOB/Urgent Matters/Round Table

- Cllr Taylor reminded Councillors that Bea Tilbrook is always happy to send out any communications and important messages to the village via her email distribution list which reaches around 70% of homes. Both the Village and Parish Council also have facebook pages which are effective means of communication. SS advised that once the new website is up and running then 'News' items will also be published on there.
- Cllr Peters highlighted that communications from residents of the village should, in the first instance, be addressed to Sasha Stagg as Parish Clerk who will deal with and pass on accordingly. Unless essential, copying multiple Councillors in to emails should be avoided as it leads to confusion.
- Cllr Peters advised that she had attended the latest Area Board meeting in December which she found very useful and recommended that others consider attending in the future.
- A report from the Community Policing team was received by SS. There had been one reported incident in the village over the past 2 months, in November, where a group of youths had covered 3 residents' vehicles with ice cream.
- Chelsea Steele mentioned that her daughter Christina was very keen to join the Parish Council and it was suggested that she attends the next Parish Council meeting in March.

13/26

Next Parish Council

The date of the next Quidhampton Parish Council meeting will be held on Tuesday 10th March 2026 at 7:30pm at Quidhampton Village Hall.

Meeting ended at 9.18pm.

Agendas and Minutes are published on the Parish Council's website
<https://parishcouncil.quidhampton.org.uk>